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NOTE TO: Director/Intelligence Community Staff

Deputy Director for Science & Technology

Deputy Director for Operations
Deputy Director for Intelligence
Deputy Director for Administration
Chairman/National Intelligence Council

General Counsel Inspector General

Comptroller

Director/Public Affairs Office

FROM:

John L. Helgerson

Director of Congressional Affairs

At the DCI's staff meeting last Tuesday, I indicated that I would provide you an example for preparing DCI talking points for the Boren/Cohen and Stokes/Hyde meetings. Here is one that I hope will prove useful. It lets the Judge know up front why he is being given the material. The talking points are easy to follow, have enough detail to be responsive, and yet avoid providing names and other particulars that should not be shared with the Congress.

Please remember to suggest items that inform the Congress of our success stories when possible. These are a major assist in buttressing our image, and keep us from being on the defensive.

Thanks for your help in preparing these items. OCA stands ready to help--please call on us.

John V. Helgerson

Attachment

D/OCA, (23 May 88)

Distribution:

- 1 each of the Addressees
- 1 OCA Record (w/att)
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